Borough of Surf City

Governing Body Meeting Minutes

The Borough Clerk administered the oath of office to Council President William D. Hodgson, Councilman Gerry P. Little, and Mayor Francis R. Hodgson.

Mayor F. Hodgson called the meeting to order, reading the following statement. In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Borough Council has been provided to three newspapers and published in the Asbury Park Press on December 1, 2023.

Roll call reflected the following members present: Councilman Peter M. Hartney, Council President William D. Hodgson, Councilman Gerry P. Little, Councilman James B. Russell, Councilwoman Jaqueline L. Siciliano & Mayor Francis R. Hodgson. Absent: Councilman John D. McMenamin.

All present joined Mayor F. Hodgson in a salute to the Flag.

Resolutions 2024-01 through 2024-23 were considered and approved, as attached.

Mayor F. Hodgson called for any comments from the public. There were no comments.

Mr. Little moved to adjourn the meeting. Mrs. Siciliano seconded the motion. With a vote in the affirmative, the meeting was adjourned.

Roll call reflected the following votes in approval: Mr. Hartney, Mr. Wm. Hodgson, Mr. Little, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. McMenamin.

Respectfully submitted,

CHannemann

Christine Hannemann, RMC/CMR/QPA

Borough Clerk/Administrator

RESOLUTION 2024-01

BE IT RESOLVED by the Borough Council of the Borough of Surf City that the Committee appointments for 2024, as made by Mayor Hodgson, be and are as follows.

Water and Sewer	Little, Siciliano, Russell
Streets and Roads	Siciliano, McMenamin, Little
Police	Wm. Hodgson, Hartney, McMenamin
Public Property & Lifeguards	Russell, Hartney, Wm. Hodgson
Revenue and Finance	Wm. Hodgson, Siciliano, McMenamin
Beach Fees and Beach Protection	Hartney, Russell, Wm. Hodgson
Sanitation	McMenamin, Siciliano, W. Hodgson
Environmental & Public Interest	Hartney, Russell, Little

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

	(Approved)	Denied	Carried				
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney	✓		✓				
Wm. Hodgson			✓				
Little			✓				
McMenamin						✓	
Russell			✓				
Siciliano		✓	✓				

RESOLUTION 2024-02

BE IT RESOLVED by the Borough Council of the Borough of Surf City that William D. Hodgson shall serve as President of the Council for 2024.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHristine Hannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

	Approved	Denied	Carried				
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-03

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that James Russell be and is hereby appointed a Class III member of the Land Use Board for a 1-year term expiring on December 31, 2024.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHristine Hannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

			Approved	Denied	Carried		
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-04

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that the Fire Company President be and is hereby given the authority to apply on behalf of the Surf City Volunteer Fire Company for any municipal permit necessary for Fire Company projects planned during the year 2024 and that no-fee permits be issued for same.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHristine Hannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

			Approved	Denied	Carried		
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-05

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that the following personnel full time, unless noted, appointments, as recommended by Mayor Hodgson, be and are hereby approved, effective January 1, 2024 All salaries will remain the same until otherwise resolved for 2024.

Municipal Clerk (tenure January 2022), Administrator, Qualified Purchasing Agent, Pending Improvement Search Official, Supplemental Fire Services Coord, Community Development Block Grant Representative, Affirmative Action Public Agency Compliance Officer, ADA Municipal Coordinator, CRS Coordinator, Deputy Zoning Officer, Emergency Management Coordinator (exp. 12/31/2024)	Christine Hannemann
Water/Sewer Rents Collector, JIF Safety Coordinator, Recycling Coordinator, Tax Search Official.	Michael P. Gross
Tax Collector (tenure January 2022) & Assistant Treasurer	Carrie Haberstroh
Chief of Police/Deputy Emergency Management Coordinator	John N. Casella
Police Liaison to the Mayor	John N. Casella
Zoning Officer	Sandi Gomez
Tax Assessor	Walter Higgins
Clerk in Municipal Offices	Jenna Letts
Acting Borough Superintendent, Driver #1, Carpenter Equipment Operator, Recycling Coordinator	Leonard Wilson
Water/Sewer Foreman, Plumber #1	Mike Ingling
Acting Assistant Borough Superintendent	Arthur Yahn
Laborer – Streets & Roads, Sanitation	Davonte Olivio
Laborer – Streets & Roads, Sanitation	Kenneth Wilson
Laborer – Streets & Roads, Sanitation, Mechanic	Brian Miller
Laborer – Streets & Roads, Sanitation	Connor Calnan
Laborer – Streets & Roads, Sanitation	Matthew Fishman
Laborer - Water/Sewer, Plumber # 2	Erik Dollman

Laborer - Water/Sewer, Plumber # 2	Ryan Boyd
Laborer	Anthony Triola
Mechanic	Adam Childs
Pre and post-season part-time lifeguard operations without benefits	Mark Dileo
Pre and post-season badge checker part-time operations without benefits	Renee Pawlishak
Clerk in Municipal Offices	Jeannie Frazier
Clerk in Municipal Offices	Sharon Rickards
Clerk in Municipal Offices	Christy Maimone
Board of Health exp 12/31/2026	Mary Lee Little

BE IT FURTHER RESOLVED that Chrisy Maimone & Adam Childs be granted a $5,000 annual waiver in lieu of health benefits.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, N.J.

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

			Approved	Denied	Carried		
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-06

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that the following appointments, as recommended by Mayor Hodgson, be and are hereby approved, with the following terms.

MUNICIPAL COURT

Court Administrator

Tracey Figueiras term ending December 31, 2024.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, N.J

CHannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

	Approved	Denied	Carried				
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-07

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that the following personnel appointments, as recommended by Mayor Hodgson, be and are hereby approved.

LAND USE BOARD

Class I

Peter M. Hartney 4-year term expiring 12/31/2027

Class II Member

1-year term expiring on December 31, 2024

Sandra Klose

Class IV Members

4-year term expiring December 31, 2027

Gavin Hodgson

Richard Savianeso

Alternate Member #2

2-year term expiring December 31, 2025

John Franzoni

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

	Approved	Denied	Carried				
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-08

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that the following personnel appointments, as recommended by Mayor Hodgson, be and are hereby approved.

JOINT ENVIRONMENTAL COMMISSION

1-year term expiring on 12/31/2024 David Wright

1-year term expiring on 12/31/2024 Cathleen Engelsen

1-year term expiring on 12/31/2024 Daniel Bonanni

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024 at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHristine Hannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

			Approved	Denied	Carried		
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-09

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that the Administrator be and is hereby given the authority to apply on behalf of the Municipality for any permit necessary for Municipal Projects planned during the year 2024 and that no-fee permits be issued for same.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

C Hannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

			Approved	Denied	Carried		
Method			Roll Call				
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-10

ADOPT TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 provides for the making of temporary appropriations for the first quarter of the fiscal year; and

WHEREAS, the Governing Body of the Borough of Surf City in the County of Ocean desires to provide for an orderly method in which to meet claims during the period prior to the adoption of the 2024 budget.

NOW, THEREFORE, BE IT RESOLVED that the appropriations, as attached hereto, which do not exceed twenty-six and one quarter (26.25%) percent of the 2024 appropriations exclusive of Debt Service, Capital Improvement Fund, and Public Assistance, are hereby adopted as the 2024 Temporary Budget and Temporary Capital Budget.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHristine Hannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

			Approved	Denied	Carried		
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

Borough of Surf City

Resolution No: 2024-10

Proposed Temporary Budget for 2024

General Government Functions:		
General Administration		
Salaries & Wages	$	22,500.00
Other Expenses		10,000.00
Human Resources		
Other Expenses		1,000.00
Mayor and Council		
Salaries & Wages		15,000.00
Other Expenses		2,000.00
Municipal Clerk		
Salaries & Wages		27,000.00
Other Expenses		6,000.00
Financial Administration (Treasury)		
Salaries & Wages		30,000.00
Other Expenses		15,000.00
Audit Services		
Contractual		7,500.00
Revenue Administration (Tax Collection)		
Salaries & Wages		21,000.00
Other Expenses		12,000.00
Tax Assessment Administration		
Salaries & Wages		8,000.00
Other Expenses		3,000.00
Revaluation		-
Legal Services		
Other Expenses		12,500.00
Legal Services - Interlocal Offshore Wind		
Other Expenses		10,000.00
Revision of Ordinances		
Other Expenses		1,000.00
Engineering Services		
Other Expenses		9,000.00
Review Revision of Master Plan		
Other Expenses		1,000.00
Land Use Administration:		
Land Use Board		
Salaries & Wages		3,500.00
Other Expenses		2,000.00
Code Enforcement and Administration:		
Construction Official		
Salaries & Wages		15,000.00
Other Expenses		25,000.00
Other Code Enforcement Functions		
Salaries & Wages		8,000.00
Other Expenses		3,000.00

Borough of Surf City

Resolution No: 2024-10

Proposed Temporary Budget for 2024

Insurance:	
Liability Insurance	45,000.00
Worker Compensation Insurance	70,000.00
Employee Group Insurance	450,000.00
Health Benefit Waiver	
Salaries & Wages	16,250.00
Unemployment Insurance	5,000.00
Public Safety Functions:	
Police Department	
Salaries & Wages	400,000.00
Other Expenses	40,000.00
Police Dispatch/911	
Other Expenses	32,500.00
Aid to Volunteer Fire Company	-
Office of Emergency Management	
Salaries & Wages	1,000.00
Other Expenses	3,000.00
Municipal Prosecutor's Office	
Other Expenses	3,500.00
Public Works Functions:	
Streets and Road Maintenance	
Salaries & Wages	30,000.00
Other Expenses	20,000.00
Solid Waste Collection	
Salaries & Wages	80,000.00
Other Expenses	10,000.00
Recycling Tax	
Other Expenses	1,000.00
Buildings & Grounds	
Salaries & Wages	35,000.00
Other Expenses	20,000.00
Vehicle Maintenance (includes police vehicles)	
Salaries & Wages	20,000.00
Other Expenses	40,000.00
Health and Human Services Functions:	
Public Health Services (Board of Health)	
Salaries & Wages	800.00
Other Expenses	20,000.00
Environmental Services	
Salaries & Wages	500.00
Other Expenses	500.00
Animal Control Services	
Other Expenses	3,500.00

Borough of Surf City

Resolution No: 2024-10

Proposed Temporary Budget for 2024

Park and Recreation Functions:	
Recreation Services and Programs	
Salaries & Wages	1,000.00
Other Expenses	500.00
Maintenance of Parks	
Salaries & Wages	8,000.00
Other Expenses - Veterans' Park	1,500.00
Other Expenses - Other	1,500.00
Beach and Boardwalk Operations	
Salaries & Wages	6,000.00
Other Expenses	40,000.00
Utility Expenses and Bulk Purchases:	
Electricity	12,000.00
Street Lighting	20,000.00
Telephone	12,000.00
Gas	12,000.00
Telecommunication Costs	3,500.00
Gasoline	22,500.00
Landfill/Solid Waste Disposal Costs:	
Sanitary Landfill	25,000.00
Statutory Expenditures:	
Public Employees Retirement System	115,950.00
Social Security	53,750.00
Police and Firemen's Retirement System	76,800.00
Defined Contribution Retirement System	500.00
Contingent	-
Municipal Court:	
Municipal Court	
Salaries & Wages	22,500.00
Other Expenses	5,000.00
Public Defender	
Other Expenses	1,500.00
Zoning Officer	
Salaries & Wages	10,000.00
Other Expenses	2,500.00
Public & Private Programs Offset by Revenues	
FY2020 966 Reimbursement Program	-

Borough of Surf City

Resolution No: 2024-10

Proposed Temporary Budget for 2024

Capital Improvements:	
Capital Improvement Fund	25,000.00
Rehabilitation of Borough Property	25,000.00
Municipal Debt Service:	
Bond Interest	-
Note Interest	25,000.00
Total 2021 Temporary Budget	**$ 2,146,550.00**

Total 2024 Temporary Budget	$ 2,146,550.00
Less: Debt Service	(25,000.00)
Capital Improvement Fund	(25,000.00)
Rehabilitation of Borough Property	(25,000.00)
	$ 2,071,550.00
Total 2023 Adopted Budget	$ 7,941,620.00
Less: Debt Service	(25,000.00)
Capital Improvement Fund	(25,000.00)
	7,891,620.00
	x 0.2625
Maximum Permitted by N.J.S.A. 40A:4-19	$ 2,071,550.25

Borough of Surf City

Resolution No: 2024-10

Proposed Water/Sewer Temporary Budget for 2024

Operating:	
Salaries & Wages	$ 100,000.00
Other Expenses	526,961.00
Capital Improvements:	
Capital Improvement Fund	25,000.00
Capital Outlay	20,000.00
Debt Service:	
Payment of Bond Anticipation Notes	-
Interest on Notes	25,000.00
Statutory Expenditures:	
Contribution to Public Employees' Retirement System	38,651.00
Contribution to Social Security System	15,000.00
Contribution to Defined Contribution Retirement System	700.00
Unemployment Compensation Insurance	3,500.00
Total 2022 Temporary Budget	**$ 754,812.00**

Total 2024 Temporary Budget	$ 754,812.00
Less: Debt Service	(25,000.00)
Capital Improvement Fund	(25,000.00)
	$ 704,812.00
Total 2023 Adopted Budget	$ 2,735,000.00
Less: Debt Service	(25,000.00)
Capital Improvement Fund	(25,000.00)
	2,685,000.00
	x 0.2625
Maximum Permitted by N.J.S.A. 40A:4-19	$ 704,812.50

Borough of Surf City

Proposed Temporary Capital Budget for 2024

Project	Estimated Total Cost	2024 Appropriations	Capital Improvement Fund	Debt Authorized
Improvements to Borough Hall	300,000.00	-	15,000.00	285,000.00
Reconstruction of Roads	700,000.00	-	35,000.00	665,000.00
Improvements to Water/Sewer System	150,000.00	-	7,500.00	142,500.00
Rehabilitation of Borough Water Tower	500,000.00		25,000.00	
Utility Capital Outlay	50,000.00	50,000.00	-	-
	1,700,000.00	**50,000.00**	**82,500.00**	**1,092,500.00**

RESOLUTION 2024-11

BE IT RESOLVED by the Borough Council of the Borough of Surf City that the Council Meetings of the Borough for the year 2024 shall be held on each Wednesday of the month at 7:30 p.m., with the second Wednesday being the regular meeting commencing at 7:30 p.m. in the Council Chambers of the Borough Hall.

January	3, 10, 17, 24	July	3, 10, 17, 24, 31
February	7, 14, 21, 28	August	7, 14, 21, 28
March	6, 13, 20, 27	September	4, 11, 18, 25
April	3, 10, 17, 24	October	2, 9, 16, 23, 30
May	1, 8, 15, 22, 29	November	6, 13, 20, 27
June	5, 12, 19, 26	December	4, 11, 18, 25

All regular business shall be addressed on the second Wednesday of each month commencing at 7:30 p.m., with exceptions. Action will be taken at all meetings, with executive sessions being held if and as needed.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ

CHannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

		Approved	Denied	Carried			
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-12

BE IT RESOLVED by the Mayor and Council of the Borough of Surf City that all banks and savings and loan associations insured by the F.D.I.C. and the F.S.L.I.C. located in the County of Ocean, and the New Jersey Cash Management Fund be, and they are hereby, designated depositories of Borough Funds; and

BE IT FURTHER RESOLVED that the Treasurer (Chief Financial Officer) shall select the institution for the depository of funds based on the highest rate of interest paid or services rendered based on a competitive bid basis with no less than three bids received verbally or in writing; and

BE IT FURTHER RESOLVED that, if verbal or phone bids are utilized, the Treasurer (Chief Financial Officer) shall keep a permanent log on the calls, noting the institution contacted, time, date, title of person quoting rates and amount quotations are being received on; and

BE IT FURTHER RESOLVED that all verbal and telephone quotations shall be received on the same business day.

CERTIFICATION

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CHannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

	Approved	Denied	Carried				
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-13

BE IT RESOLVED by the Borough Council of the Borough of Surf City that Mayor Francis R. Hodgson, Sr., President of Council William D. Hodgson, Municipal Clerk Christine Hannemann and Treasurer (Chief Financial Officer) Michael P. Gross, be and they are hereby authorized to sign all checks and drafts against the Current Account, Water/Sewer Account and Dog License Account; and

BE IT FURTHER RESOLVED that the Tax Collector Carrie Haberstroh and/or Treasurer (Chief Financial Officer) Michael P. Gross are hereby authorized to sign checks on the Tax Certificate Account; and

BE IT FURTHER RESOLVED that a facsimile signature is authorized for the Treasurer (Chief Financial Officer) Michael P. Gross.

BE IT FURTHER RESOLVED that the Chief Financial Officer Michael P. Gross and/or the Municipal Clerk Christine Hannemann be, and are hereby authorized to sign all checks on the Payroll Account.

BE IT FURTHER RESOLVED that the Assistant Treasurer, Carrie Ann Haberstroh, be and hereby authorized to sign all checks and drafts against the Current Account, Water/Sewer Account, and Dog License Account in the absence of the Treasurer (Chief Financial Officer) Michael P. Gross.

BE IT FURTHER RESOLVED that the Court Administrator Tracey Figueiras and/or the Municipal Judge, Daniel Sahin be, and they are hereby authorized to sign all checks on the Municipal Court Account.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

C Hannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

			Approved	Denied	Carried		
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-14

BE IT RESOLVED by the Borough Council of the Borough of Surf City that the Mayor or President of Council and the Municipal Clerk are hereby authorized to sign all legal papers pertaining to the business of the Borough.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

	Approved	Denied	Carried				
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-15

BE IT RESOLVED by the Borough Council of the Borough of Surf City that the interest rate to be charged for all delinquent taxes, water rents, sewer rents, and other liens of whatever nature shall be eight (8%) percent per annum for all delinquencies of under $1,500.00; and

BE IT FURTHER RESOLVED that all interest rates on all such delinquencies of $1,500.00 and over shall be eighteen (18%) percent per annum; and

BE IT FURTHER RESOLVED as provided by Statute; there shall be a ten (10) day grace period. All payments must be physically received by the Finance Office by the close of the 10th calendar day to avoid being delinquent and subject to interest.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHristine Hannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

			Approved	Denied	Carried		
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-16

WHEREAS, N.J.S.A. 40A:5-21 authorizes the re-establishment of a Petty Cash Fund in any county or municipality by application and resolution and

WHEREAS, it is the desire of the Borough Council of the Borough of Surf City, County of Ocean, to re-establish such a fund for the Borough of Surf City for $200.00; and

WHEREAS, the custodian of the fund is Michael P. Gross, C.M.F.O., who is bonded for the amount of $100,000; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs, for approval.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHristine Hannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

			Approved	Denied	Carried		
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little	•	✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-17

BE IT RESOLVED by the Borough Council of the Borough of Surf City that Carrie Haberstroh be and is hereby appointed as Certifying Agent for the Public Employees Retirement System, the Police Fire Retirement System, Defined Contribution Retirement Plan, and the Deferred Compensation Retirement Plan.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

			Approved	Denied	Carried		
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-18

BE IT RESOLVED by the Borough Council of the Borough of Surf City that any contractors submitting bids shall submit proof of adequate insurance prior to the performance of work or acceptance of the bid and execution of the contract.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHristine Hannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

			Approved	Denied	Carried		
Method			Roll Call				
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-19

BE IT RESOLVED by the Borough Council of the Borough of Surf City that the newspapers chosen by the Borough Council for all legal advertising by the Borough shall be the Beach Haven Times, the Beacon, the Asbury Park Press, and the Press of Atlantic City.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

C Hannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

			Approved	Denied	Carried		
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-20

BE IT RESOLVED by the Borough Council of the Borough of Surf City that Michael P. Gross be and is hereby appointed to represent the Borough of Surf City as "Fund Commissioner" for the Ocean County Municipal Joint Insurance Fund and the Sustainable Energy Joint Meeting; and

BE IT FURTHER RESOLVED that said appointment shall be for a term of one year, expiring on December 31, 2024.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHristine Hannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

	Approved		Denied	Carried			
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-21

A RESOLUTION TO AFFIRM THE BOROUGH OF SURF CITY'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS.

WHEREAS, it is the policy of the Borough of Surf City to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Right Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disability Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Borough of Surf City has determined that certain procedures need to be established to accomplish this policy.

NOW, THEREFORE BE IT ADOPTED by the Governing Body of the Borough of Surf City that:

Section 1: No official, employee, appointee or volunteer of the Borough of Surf City by whatever title known, or any entity that is in any way a part of the Borough of Surf City shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Surf City's business or using the facilities or property of the Borough of Surf City.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer or inter-local organization, whether structured as a government entity or a private entity, that receives authorization or support in any way from the Borough of Surf City to provide services that otherwise could be performed by the Borough of Surf City.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Borough Council may establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged

violations in bad faith shall be subject to appropriate discipline.

Section 6: The Borough Council may establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Surf City as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Borough Council may establish a system to monitor compliance and shall report at least annually to the Governing Body the results of the monitoring.

Section 8: At least annually, the Borough Council shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Surf City. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Surf City's bulletin board.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Surf City in order for the public to be made aware of this policy and the Borough of Surf City's commitment to the implementation and enforcement of this policy.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

			Approved	Denied	Carried		
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-22

RESOLUTION OF THE BOROUGH OF SURF CITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, CERTIFYING COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c. 183, requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS the members of the Governing Body of the Borough of Surf City have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the Group Affidavit Form of the governing body attached hereto:

NOW, THEREFORE, BE IT RESOLVED, this 3rd day of January, by the Mayor and Governing Body of the Borough of Surf City, County of Ocean, State of New Jersey, that the Borough has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c. 183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Borough Clerk to cause to be maintained and available for inspection a certified copy of this Resolution and the required affidavit to show evidence of said compliance; and

IT IS FURTHER RESOLVED that the Borough Clerk shall forward a certified copy of this Resolution to the following: The Honorable Francis R. Hodgson, Sr., Mayor, Surf City Borough Council Members, Michael Gross, C.F.O., Jerry Conaty, RMA, Auditor; and Christopher J. Connors, Esquire.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA
Municipal Clerk/Administrator

	Approved	Denied	Carried				
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

RESOLUTION 2024-23

WHEREAS, the Borough of Surf City needs the services of the following professionals as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*:

Municipal Engineer, Municipal Prosecutor(s), Alternate Municipal Prosecutors, Municipal Auditor, Municipal Bond Counsel, Municipal Labor Counsel, Municipal Conflict Counsel, Municipal Public Defender, Municipal Appraiser and Alternate Conflict Prosecutor; and

WHEREAS, the Chief Financial Officer has determined and certified that the value of the acquisition may exceed $17,500, the maximum amount of the contract to be awarded under this Resolution is set forth in the 2024 Municipal Budget: and

WHEREAS, funds are available for this purpose as certified by the Chief Financial Officer; and

WHEREAS, the listed individuals have submitted a proposal indicating they will provide the related services per their schedule of rates, as attached or included in the agreement; and

WHEREAS, the listed individuals have completed and submitted a Business Entity Disclosure Certification, which certifies that they have not made any reportable contributions to a political or candidate committee in the Borough of Surf City in the previous year and that the contract will prohibit them from making any reportable contributions through the term of the contract, and

WHEREAS, the Local Public professional be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF SURF CITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. That the following be appointed for the Borough of Surf City for a term of one (1) year, commencing January 1, 2024, and ending December 31, 2024.

Municipal & Land Use Engineer	Frank Little and the Firm Owen Little, Associates
Municipal Prosecutor	Steven Zabarsky, Esq.
Alternate Prosecutors	Barry Stieber, Esq and Brian Wilkie, Esq.
Municipal Auditor	Holman, Frenia, Allison, P.C
Municipal Bond Counsel	Michael Gluck and the Firm of Gluck, Walrath, LLP.
Municipal Labor Counsel	Charles Schlager, Esq and the firm of Dasti, Murphy McGuckin Ulaky, Koutsouris & Connors
Municipal Public Defender	Debra Rumpf, Esq.
Alternate Conflict Prosecutor	Bonnie Peterson, Esq.

Municipal Appraiser	Henry Mancini
Municipal Attorney	Christopher J. Connor, Esq., Jerry Dasti, Greg McGuckin and the firm of Dasti, Murphy McGuckin Ulaky, Koutsouris & Connors.
Land Use Attorney	Kevin S. Quinlan, Esq.

2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached agreements with said professionals.

3. These contracts are without competitive bidding and is awarded as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized to practice a recognized profession.

4. A notice of this action shall be printed once in the official newspaper of the Borough of Surf City.

5. This resolution takes effect January 1, 2024.

6. A certified copy of this Resolution shall be provided by the Borough Clerk to the Chief Financial Officer and to each professional.

7. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 3, 2024, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHannemann

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

			Approved	Denied	Carried		
Method	Roll Call						
Council Member	Moved	Second	Ayes	Nays	Abstain	Absent	Note
Hartney			✓				
Wm. Hodgson			✓				
Little		✓	✓				
McMenamin						✓	
Russell	✓		✓				
Siciliano			✓				

GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES

NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY
COUNTY OF OCEAN

We, members of the governing body of the Borough of Surf City being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Council of the Borough of Surf City in the County of Ocean;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)

Sworn to and subscribed before me this
3 day of January 2024
Notary Public of New Jersey

Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.