

Borough of Surf City  
Governing Body Meeting Minutes

Mayor F. Hodgson called the meeting to order, reading the following statement. In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Borough Council has been provided to three newspapers and published in the Beach Haven Times on November 17, 2022.

Roll call reflected the following members present: Councilman William D. Hodgson, Councilman Gerry P. Little, Councilman John D. McMenemy, Councilman James B. Russell, Councilwoman Jacqueline L. Siciliano & Mayor Francis R. Hodgson. Absent: Councilman Peter M. Hartney.

All present joined Mayor F. Hodgson in a salute to the Flag.

The Borough Clerk administered the oath of office to Councilman John D. McMenemy and Councilwoman Jacqueline L. Siciliano.

Resolutions 2023-01 through 2023-22 and Resolution 2023-34 were considered and approved, as attached.

Mayor F. Hodgson called for any comments from the public. There were no comments.

Mr. Russell moved to adjourn the meeting. Mr. Little seconded the motion. With a vote in the affirmative, the meeting was adjourned.

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenemy, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

Respectfully submitted,



Christine Hannemann, RMC/CMR/QPA

Borough Clerk/Administrator

RESOLUTION 2023-01

BE IT RESOLVED by the Borough Council of the Borough of Surf City that the Committee appointments for 2023, as made by Mayor Hodgson, be and are as follows.

Water and Sewer	Little, Siciliano, Russell
Streets and Roads	Siciliano, McMenamin, Little
Police	Wm. Hodgson, Hartney, McMenamin
Public Property & Lifeguards	Russell, Hartney, Wm. Hodgson
Revenue and Finance	Wm. Hodgson, Siciliano, McMenamin
Beach Fees and Beach Protection	Hartney, Russell, Wm. Hodgson
Sanitation	McMenamin, Siciliano, W. Hodgson
Environmental & Public Interest	Hartney, Russell, Little

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Councilman Russell  
Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-02

BE IT RESOLVED by the Borough Council of the Borough of Surf City that William D. Hodgson shall serve as President of the Council for the year 2023.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Councilman Russell  
Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-03

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that James Russell be and is hereby appointed a Class III member of the Land Use Board for a 1-year term expiring on December 31, 2023.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Councilman Little

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-04

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that the Fire Company President be and is hereby given the authority to apply on behalf of the Surf City Volunteer Fire Company for any municipal permit necessary for Fire Company projects planned during the year 2023 and that no-fee permits be issued for same.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson  
Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney. Mr. Russell recused himself from this item of business.

RESOLUTION 2023-34

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that the following personnel appointments, as recommended by Mayor Hodgson, be and are hereby approved, effective January 1, 2023.

- |   |                     |
|---|---------------------|
| Municipal Clerk (tenure January 2022), Administrator, Qualified Purchasing Agent, Pending Improvement Search Official, Supplemental Fire Services Coord, Community Development Block Grant Representative, Affirmative Action Public Agency Compliance Officer, ADA Municipal Coordinator, CRS Coordinator, Deputy Zoning Officer, Emergency Management Coordinator (exp. 12/31/2023) | Christine Hannemann |
| Water/Sewer Rents Collector, JIF Safety Coordinator, Recycling Coordinator, Tax Search Official.  | Michael P. Gross    |
| Tax Collector (tenure January 2022) & Assistant Treasurer   | Carrie Haberstroh   |
| Chief of Police   | John N. Casella     |
| Police Liaison to the Mayor   | John N. Casella     |
| Zoning Officer  | Sandi Gomez         |
| Tax Assessor  | Walter Higgins      |
| Clerk in Municipal Offices  | Jenna Letts         |
| Borough Superintendent, Driver #1, Carpenter Equipment Operator, Recycling Coordinator  | Leonard Wilson      |
| Water/Sewer Foreman, Plumber #1   | Mike Ingling        |
| Assistant Borough Superintendent  | Arthur Yahn         |
| Laborer – Streets & Roads, Sanitation   | Davonte Olivio      |
| Laborer – Streets & Roads, Sanitation   | Kenneth Wilson      |
| Laborer – Streets & Roads, Sanitation, Mechanic   | Brian Miller        |
| Laborer – Streets & Roads, Sanitation   | Connor Calnan       |
| Laborer – Streets & Roads, Sanitation   | Matthew Fishman     |
| Laborer - Water/Sewer, Plumber # 2  | Shane Nooney        |

Laborer - Water/Sewer, Plumber # 2 Ryan Boyd

Pre and post-season part-time lifeguard operations without benefits	Mark Dileo
Pre and post season badge checker part time operations without benefits	Renee Pawlishak
Clerk in Municipal Offices	Jeannie Frazier
Clerk in Municipal Offices	Sharon Rickards
Part time clerk in the municipal offices without benefits	Shawna Scheidt
Part time clerk in the municipal offices without benefits	Christy Maimone

#### CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, N.J.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamain, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-05

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that the following appointments, as recommended by Mayor Hodgson, be and are hereby approved, with the following terms.

MUNICIPAL COURT

Municipal Court Judge, in accordance with N.J.S.A. 2B:12-5

Daniel F. Sahin term ending August 31, 2024.

Temporary Municipal Court Judge in accordance with N.J.S.A. 2B:12-5

Joseph Grisanti term ending December 31, 2024.

Court Administrator

Tracey Figueiras term ending December 31, 2024.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, N.J

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.



RESOLUTION 2023-06

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that the following personnel appointments, as recommended by Mayor Hodgson, be and are hereby approved.

LAND USE BOARD

Class II Member

1-year term expiring on December 31, 2023

Sandra Klose

Class IV Members

4-year term expiring December 31, 2026

Alan Mannherz

Alternate Member #2

2-year term expiring December 31, 2024

Jaime Ryan

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-07

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that the following personnel appointments, as recommended by Mayor Hodgson, be and are hereby approved.

JOINT ENVIRONMENTAL COMMISSION

1-year term expiring on 12/31/2023 David Wright

1-year term expiring on 12/31/2023 Cathleen Engelsen

1-year term expiring on 12/31/2023 Daniel Bonanni

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023 at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-08

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that the Administrator be and is hereby given the authority to apply on behalf of the Municipality for any permit necessary for Municipal Projects planned during the year 2023 and that no-fee permits be issued for same.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson  
Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenam, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-09  
ADOPT TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 provides for the making of temporary appropriations for the first quarter of the fiscal year; and

WHEREAS, the Governing Body of the Borough of Surf City in the County of Ocean desires to provide for an orderly method in which to meet claims during the period prior to the adoption of the 2023 budget.

NOW, THEREFORE, BE IT RESOLVED that the appropriations, as attached hereto, which do not exceed twenty-six and one quarter (26.25%) percent of the 2023 appropriations exclusive of Debt Service, Capital Improvement Fund, and Public Assistance, are hereby adopted as the 2023 Temporary Budget and Temporary Capital Budget.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamain, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-10

BE IT RESOLVED by the Borough Council of the Borough of Surf City that the Council Meetings of the Borough for the year 2023 shall be held on each Wednesday of the month at 7:30 p.m., with the second Wednesday being the regular meeting commencing at 7:30 p.m. in the Council Chambers of the Borough Hall.

January	4, 11, 18, 25	July	5, 12, 19, 26
February	1, 8, 15, 22	August	2, 9, 16, 23, 30
March	1, 8, 15, 22, 29	September	6, 13, 20, 27
April	5, 12, 19, 26	October	4, 11, 18, 25
May	3, 10, 17, 24, 31	November	1, 8, 15, 22, 29
June	7, 14, 21, 28	December	6, 13, 20, 27

All regular business shall be addressed on the second Wednesday of each month commencing at 7:30 p.m., with exceptions. Action will be taken at all meetings, with executive sessions being held if and as needed.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023 at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-II

BE IT RESOLVED by the Mayor and Council of the Borough of Surf City that all banks and savings and loan associations insured by the F.D.I.C. and the F.S.L.I.C. located in the County of Ocean, and the New Jersey Cash Management Fund be, and they are hereby, designated depositories of Borough Funds; and

BE IT FURTHER RESOLVED that the Treasurer (Chief Financial Officer) shall select the institution for the depository of funds based on the highest rate of interest paid or services rendered based on a competitive bid basis with no less than three bids received verbally or in writing; and

BE IT FURTHER RESOLVED that, if verbal or phone bids are utilized, the Treasurer (Chief Financial Officer) shall keep a permanent log on the calls, noting the institution contacted, time, date, title of person quoting rates and amount quotations are being received on; and

BE IT FURTHER RESOLVED that all verbal and telephone quotations shall be received on the same business day.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamain, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-12

BE IT RESOLVED by the Borough Council of the Borough of Surf City that Mayor Francis R. Hodgson, Sr., President of Council William D. Hodgson, Municipal Clerk Christine Hannemann and Treasurer (Chief Financial Officer) Michael P. Gross, be and they are hereby authorized to sign all checks and drafts against the Current Account, Water/Sewer Account and Dog License Account; and

BE IT FURTHER RESOLVED that the Tax Collector Carrie Haberstroh and/or Treasurer (Chief Financial Officer) Michael P. Gross are hereby authorized to sign checks on the Tax Certificate Account; and

BE IT FURTHER RESOLVED that a facsimile signature is authorized for the Treasurer (Chief Financial Officer) Michael P. Gross.

BE IT FURTHER RESOLVED that the Chief Financial Officer Michael P. Gross and/or the Municipal Clerk Christine Hannemann be, and are hereby authorized to sign all checks on the Payroll Account.

BE IT FURTHER RESOLVED that the Assistant Treasurer, Carrie Ann Haberstroh, be and hereby authorized to sign all checks and drafts against the Current Account, Water/Sewer Account, and Dog License Account in the absence of the Treasurer (Chief Financial Officer) Michael P. Gross.

BE IT FURTHER RESOLVED that the Court Administrator Tracey Figueiras and/or the Municipal Judge, Daniel Sahin be, and they are hereby authorized to sign all checks on the Municipal Court Account.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-13

BE IT RESOLVED by the Borough Council of the Borough of Surf City that the Mayor or President of Council and the Municipal Clerk are hereby authorized to sign all legal papers pertaining to the business of the Borough.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.



RESOLUTION 2023-14

BE IT RESOLVED by the Borough Council of the Borough of Surf City that the interest rate to be charged for all delinquent taxes, water rents, sewer rents, and other liens of whatever nature shall be eight (8%) percent per annum for all delinquencies of under \$1,500.00; and

BE IT FURTHER RESOLVED that all interest rates on all such delinquencies of \$1,500.00 and over shall be eighteen (18%) percent per annum; and

BE IT FURTHER RESOLVED as provided by Statute; there shall be a ten (10) day grace period. All payments must be physically received by the Finance Office by the close of the 10<sup>th</sup> calendar day to avoid being delinquent and subject to interest.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-15

WHEREAS, N.J.S.A. 40A:5-21 authorizes the re-establishment of a Petty Cash Fund in any county or municipality by application and resolution; and

WHEREAS, it is the desire of the Borough Council of the Borough of Surf City, County of Ocean, to re-establish such a fund for the Borough of Surf City in the amount of \$200.00; and

WHEREAS, the custodian of the fund is Michael P. Gross, C.M.F.O., who is bonded for the amount of \$100,000; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council hereby authorizes such action and that two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs, for approval

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-16

BE IT RESOLVED by the Borough Council of the Borough of Surf City that Carrie Haberstroh be and is hereby appointed as Certifying Agent for the Public Employees Retirement System, the Police Fire Retirement System, Defined Contribution Retirement Plan, and the Deferred Compensation Retirement Plan.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson  
Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-17

BE IT RESOLVED by the Borough Council of the Borough of Surf City that any contractors submitting bids shall submit proof of adequate insurance prior to the performance of work or acceptance of the bid and execution of the contract.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-18

BE IT RESOLVED by the Borough Council of the Borough of Surf City that the newspapers chosen by the Borough Council for all legal advertising by the Borough shall be the Beach Haven Times, the Beacon, the Asbury Park Press, and the Press of Atlantic City.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-19

BE IT RESOLVED by the Borough Council of the Borough of Surf City that Michael P. Gross be and is hereby appointed to represent the Borough of Surf City as “Fund Commissioner” for the Ocean County Municipal Joint Insurance Fund and the Sustainable Energy Joint Meeting; and

BE IT FURTHER RESOLVED that said appointment shall be for a term of one year, expiring on December 31, 2023.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-20

A RESOLUTION TO AFFIRM THE BOROUGH OF SURF CITY'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS.

WHEREAS, it is the policy of the Borough of Surf City to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Right Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disability Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Borough of Surf City has determined that certain procedures need to be established to accomplish this policy.

NOW, THEREFORE BE IT ADOPTED by the Governing Body of the Borough of Surf City that:

**Section 1:** No official, employee, appointee or volunteer of the Borough of Surf City by whatever title known, or any entity that is in any way a part of the Borough of Surf City shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Surf City's business or using the facilities or property of the Borough of Surf City.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer or inter-local organization, whether structured as a government entity or a private entity, that receives authorization or support in any way from the Borough of Surf City to provide services that otherwise could be performed by the Borough of Surf City.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Borough Council may establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Borough Council may establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Surf City as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Borough Council may establish a system to monitor compliance and shall report at least annually to the Governing Body the results of the monitoring.

**Section 8:** At least annually, the Borough Council shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Surf City. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Surf City's bulletin board.

**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the Borough of Surf City in order for the public to be made aware of this policy and the Borough of Surf City's commitment to the implementation and enforcement of this policy.

#### CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.



RESOLUTION 2023-21

RESOLUTION OF THE BOROUGH OF SURF CITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, CERTIFYING COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c. 183, requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS the members of the Governing Body of the Borough of Surf City have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the Group Affidavit Form of the governing body attached hereto:

NOW, THEREFORE, BE IT RESOLVED, this 10th day of March 2021, by the Mayor and Governing Body of the Borough of Surf City, County of Ocean, State of New Jersey, that the Borough has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c. 183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Borough Clerk to cause to be maintained and available for inspection a certified copy of this Resolution and the required affidavit to show evidence of said compliance; and

IT IS FURTHER RESOLVED that the Borough Clerk shall forward a certified copy of this Resolution to the following:

1. The Honorable Francis R. Hodgson, Sr., Mayor.
2. Surf City Borough Council Members.
3. Michael Gross, C.F.O.
4. Jerry Conaty, RMA, Auditor; and
5. Christopher J. Connors, Esquire.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-22

WHEREAS, the Borough of Surf City needs the services of the following professionals as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5:

Municipal Engineer, Municipal Prosecutor(s), Alternate Municipal Prosecutors, Municipal Auditor, Municipal Bond Counsel, Municipal Labor Counsel, Municipal Conflict Counsel, Municipal Public Defender, Municipal Appraiser and Alternate Conflict Prosecutor; and

WHEREAS, the Chief Financial Officer has determined and certified that the value of the acquisition may exceed \$17,500, the maximum amount of the contract to be awarded under this Resolution is set forth in the 2023 Municipal Budget: and

WHEREAS, funds are available for this purpose as certified by the Chief Financial Officer; and

WHEREAS, the listed individuals have submitted a proposal indicating they will provide the related services per their schedule of rates, as attached or included in the agreement; and

WHEREAS, the listed individuals have completed and submitted a Business Entity Disclosure Certification, which certifies that they have not made any reportable contributions to a political or candidate committee in the Borough of Surf City in the previous year and that the contract will prohibit them from making any reportable contributions through the term of the contract, and

WHEREAS, the Local Public professional be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF SURF CITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. That the following be appointed for the Borough of Surf City for a term of one (1) year, commencing January 1, 2023, and ending December 31, 2023.

Municipal & Land Use Engineer Frank Little and the Firm Owen Little, Associates

Municipal Prosecutor Steven Zabarsky, Esq.

Alternate Prosecutors Barry Stieber, Esq., David Bakardjiev, Esq., and Brian Wilkie, Esq.

Municipal Auditor Holman, Frenia, Allison, P.C

Municipal Bond Counsel Michael Gluck and the Firm of Gluck, Walrath, LLP.

Municipal Labor Counsel James Holzapfel, Esq. and Steven Zabarsky, Esq., of the Firm of Citta, Holzapfel and Zabarsky

Municipal Public Defender	Debra Rumpf, Esq.
Alternate Conflict Prosecutor	Bonnie Peterson, Esq.
Municipal Appraiser	Henry Mancini
Municipal Attorney	Christopher J. Connor, Esq., Jerry Dasti, Greg McGuckin and the firm of Dasti, Murphy McGuckin Ulaky, Koutsouris & Connors.
Land Use Attorney	Kevin S. Quinlan, Esq.

2. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached agreements with said professionals.

3. These contracts are without competitive bidding and is awarded as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because it is for services to be performed by a person(s) authorized to practice a recognized profession.

4. A notice of this action shall be printed once in the official newspaper of the Borough of Surf City.

5. This resolution takes effect January 1, 2023.

6. A certified copy of this Resolution shall be provided by the Borough Clerk to the Chief Financial Officer and to each professional.

7. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

#### CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Council President Wm. Hodgson

Second: Councilwoman Siciliano

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.