

**Borough of Surf City  
Governing Body Meeting Minutes**

Mayor F. Hodgson called the meeting to order, reading the following statement. In compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Borough Council has been provided to three newspapers and published in the Beach Haven Times on November 17, 2022.

Roll call reflected the following members present: Councilman William D. Hodgson, Councilman Gerry P. Little, Councilman John D. McMenamain, Councilman James B. Russell, Councilwoman Jaqueline L. Siciliano & Mayor Francis R. Hodgson. Absent: Councilman Peter M. Hartney.

Councilman Russell moved to approve the December 14, 2023, minutes. Councilwoman Siciliano seconded the motion. With a vote in the affirmative, the minutes were approved.

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamain, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

Councilman Russell moved to approve the December 14, 2023, executive session minutes. Councilmen McMenamain seconded the motion. With a vote in the affirmative, the executive session minutes were approved.

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamain, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

Councilman Russell moved to approve Bond Ordinance 2023-01 as introduced and read by title. Councilwoman Siciliano seconded the motion. With a vote in the affirmative, the following was approved by title. This ordinance authorizes the spending for the SFY NJDOT 2022 N. 8<sup>th</sup> Street Road Reconstruction Project.

**BOND ORDINANCE 2023-01**

**BOND ORDINANCE PROVIDING FOR ROAD RECONSTRUCTION AND  
IMPROVEMENTS, APPROPRIATING \$800,000 THEREFOR AND AUTHORIZING THE  
ISSUANCE OF \$760,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS  
THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF SURF CITY, IN THE COUNTY  
OF OCEAN, NEW JERSEY.**

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamain, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

Councilman Russell moved to approve Ordinance 2023-02 as introduced and read by title. Councilman Little seconded the motion. With a vote in the affirmative, the following was approved by title. This ordinance fixes and amends the base salary of certain officers and

employees.

ORDINANCE 2023-02

AN ORDINANCE AMENDING AN ORDINANCE ENTITLED "REVISED GENERAL ORDINANCES OF THE BOROUGH OF SURF CITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, 2000," AS THE SAME IN CHAPTER 4 PERTAINS TO "POLICE REGULATIONS".

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

Councilman Russell moved to approve Ordinance 2023-03 as introduced and read by title.

Councilman Wm. Hodgson seconded the motion. With a vote in the affirmative, the following was approved by title. This ordinance authorizes the Borough Council to amend noise allowances for business establishments in the business zone by resolution.

ORDINANCE 2023-03

AN ORDINANCE AMENDING AN ORDINANCE ENTITLED "REVISED GENERAL ORDINANCES OF THE BOROUGH OF SURF CITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, 2000," AS THE SAME IN CHAPTER 4 PERTAINS TO "POLICE REGULATIONS."

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

Resolutions 2023-23 through 2023-32 were considered and approved, as attached.

Mayor F. Hodgson provided the November 2022 Chief Financial and Municipal Court Reports.

Councilman McMenamin provided the sanitation report and moved Resolution 2023-33.

Councilman Russell seconded the motion. Resolution 2023-33 was approved, as attached.

Mayor F. Hodgson recollected that the first trash truck was around 1969 for about \$18,000.00.

Councilman Russell let everyone know that it has been an excellent year, and we have many things to be proud of. This year, we were the only town with a full complement of lifeguards. We are working on grants and pickleball court improvements. Everything is in a state of hibernation, but all is well.

Council President Hodgson provided the statistical report for the police department. The department is getting ready for summer; we are taking applications for Class I and II officers. We are updating projects for bike and pedestrian safety. Follow the Police Department on Facebook/

Councilwoman Siciliano informed everyone that the road has been patched at N. 13<sup>th</sup> Street and Central. The 15<sup>th</sup> Street bulkhead was patched until a more permanent repair can be made. She thanked everyone and looked forward to serving with everyone for the next three years.

January 4, 2023

Councilman Little congratulated Councilwoman Siciliano and Councilman McMenemy and provided the department report for the water and sewer. The 13<sup>th</sup> Street hydrant was repaired. He thanked Mike Ingling and Lenny Wilson for overseeing the work. The Borough had a major leak on N. 5<sup>th</sup> Street and Barnegat Avenue. He thanked everyone and wished everyone a Happy New Year.

Mayor touched on taxes that the State calls fees. Often the State will mandate that municipalities adopt certain laws. In some circumstances, the state will have a law allowing the municipalities to opt-in or out. If the town doesn't decide within ninety days, the State revokes the right of the town to decide at a later date. Councilman Russell moved to approve paying the bills. Councilwoman Siciliano seconded the motion. With a vote in the affirmative of the members present, bills were approved to be paid.

BE IT RESOLVED BY COUNCIL OF THE BOROUGH OF SURF CITY, N.J., that the appurtenances known as "Scheduled Payment Reports" containing vouchers to be paid in the total amounts of:

Water & Sewer	\$129,706.28
Current	\$745,331.86
Payroll Account	\$165,427.08
Dog License Account	\$0.00
Ice Cream Vendor Account	\$0.00
Escrow Release	\$0.00
Tax Certificate Account	\$0.00

Are hereby ordered paid, and the Mayor and Clerk are authorized to draw an order upon the Borough Treasurer.

Approved by: Council President Wm. Hodgson Councilman Hartney Councilman Russell

Date: January 4, 2023 /s/ Francis R. Hodgson, Mayor

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenemy, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

Respectfully submitted,



Christine Hannemann, RMC/CMR/QPA

Borough Clerk/Administrator

RESOLUTION 2023-27

BE IT RESOLVED that the following listed employees shall be paid the rates of base compensation below effective as of January 1, 2023. Said compensation shall be based on a work year consisting of 260 working days for full-time salaried employees only.

BE IT FURTHER RESOLVED THAT FULL-TIME Police Officers shall be paid in accordance with their respective contracts.

Christine Hannemann	Municipal Clerk (tenure 1/2022), Registrar, Assessment Search Official, CDBG Coordinator, CRS Coordinator, Clean Communities Coordinator, Emergency Management Coordinator, Deputy Zoning Officer, Public Agency Compliance Officer, Pending Improvement Search Official, Supplemental Fire Services Coordinator	\$77,267
Christine Hannemann	Borough Administrator	\$16,605
Christine Hannemann	Qualified Purchasing Agent	\$3,545
Michael Gross	Chief Financial Officer, Treasurer, Collector – water/ sewer rents, JIF Safety Coordinator, Recycling Coordinator	\$101,050
John Casella	Chief of Police	\$141,975
John Casella	Deputy Emergency Management Coordinator	\$3,000
John Casella	Police Liaison to the Mayor	\$16,254
Carrie Haberstroh	Tax Collector (tenure 1/2022)	\$68,097
Carrie Haberstroh	Assistant Treasurer	\$9,000
Sandi Gomez	Zoning Officer, Clerk in the Municipal Offices	\$40,785
Tracey Figueiras	Court Administrator	\$50,000
Tracey Figueiras	Court ADA Supervisor	\$516
Leonard Wilson	Borough Superintendent, Driver 1, Carpenter	\$55,825
Michael Ingling	Water/Sewer Foreman	\$80,955
Michael Ingling	Plumber – Water/Sewer Maintenance	\$9,075
Shane Nooney	Laborer, Plumber #2- Water/Sewer Maintenance	\$50,404
Kenneth Wilson	Laborer	\$35,360
Kenneth Wilson	Custodian – Class 2	\$1,269
Brian Miller	Custodian – Class 3	\$1,326

Brian Miller	Laborer	\$35,360
Connor Calnan	Laborer	\$35,360
Matthew Fishman	Laborer	\$35,360
Arthur Yahn	Assistant Superintendent	\$47,000
Ryan Boyd	Laborer	\$39,520
Davonte Olivio	Laborer	\$39,520
Daniel Sahin	Municipal Court Judge	\$19,488
Joseph Grisante	Temporary Municipal Court Judge – per session	\$1,624
Walter Higgins	Tax Assessor	\$18,405
Mark DiLeo	Lifeguard Captain -Part-time post/pre-season	\$25/hour
Renee Pawlishak	Beach Badge Supervisor – Part-time post/pre-season	\$18hour
Jenna Letts	Full-time clerk in the Municipal Offices	\$35,360
Sharon Rickards	Full-time clerk in the Municipal Offices/Probationary	\$35,360
Jeannie Frazier	Full-time clerk in the Municipal Offices/Probationary	\$35,360
Mayor		\$9,332
Members of Council		\$7,214
Board of Health Members		\$421
Board of Health Secretary		\$881

BE IT FURTHER RESOLVED that Connor Calnan, Jenna Letts, Sharon Rickards, and Jeannie Frazier will be waiving their health benefits in lieu of a payment in accordance with Ordinance 3-12.5.

BE IT FURTHER RESOLVED that upon adoption of the updated salary ordinance, Tracey Figueiras be compensated an additional \$8,000.00 per annum to be retro paid through January 1, 2023 pending a shared service agreement is being implemented in the year 2023.

BE IT FURTHER RESOLVED that employees in the Department of Public Works earn a bonus of \$1,000 for completion of work throughout the summer. Qualifications shall be as follows:

1. Employees must average 30 hours per week in the summer months.
2. September 30<sup>th</sup>. Employees must start by August 1, 2023, to qualify,
3. Employee must work the assigned schedule with no unexcused absences.
4. Sign the memorandum of understanding in relation to the terms of the bonus.

CERTIFICATION

I, Christine Hannemann, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023, at 10:00 am in the Council Chambers at 813 Long Beach Boulevard, Surf City, NJ.

Christine Hannemann, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Councilwoman Siciliano  
Second: Councilman Wm. Hodgson

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-28

WHEREAS, the County of Ocean has created and established a program to assist municipalities in the repair and maintenance of municipal streets in addition to providing certain materials and supplies in connection therewith; and

WHEREAS, N.J.S.A. 40A:65-1 et seq., authorizes local units to agree to provide services jointly by contract, when approved by resolution, in accordance with N.J.S.A.40A:65-5 et seq.; and

WHEREAS, the Borough of Surf City wishes to enter into an agreement with the County of Ocean to provide certain repair, maintenance services, road overlay, materials and supplies, not to exceed the total sum of \$375,000.00, to be disbursed as follows:

Road Department	\$345,000.
Engineering Department	\$ 25,000.
Vehicle Services Department	\$ 5,000

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Surf City in the County of Ocean, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk of the Borough of Surf City are hereby authorized and directed to enter into and execute a Joint Services Agreement with the County of Ocean for the provision of services in the Borough of Surf City as more specifically set forth in the attached agreement.
2. A copy of this Agreement shall be kept on file and be available for public inspection at the office of the Municipal Clerk.
3. This agreement shall take effect January 1, 2023, and shall remain in full force and effect through December 31, 2023. Sufficient funds have been appropriated and are available in the current municipal budget.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023 at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ.

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Councilwoman Siciliano  
Second: Councilman Wm. Hodgson

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-29

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that Mayor Hodgson be and is hereby authorized to execute the 1-year agreement with the Associated Humane Society for animal control services for the period from January 1, 2023 to December 31, 2023.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023 at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ

CHRISTINE HANNEMANN, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Councilman Russell  
Second: Councilman Wm. Hodgson

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.



RESOLUTION 2023-30

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Surf City that the Chief Financial Officer be and is hereby authorized to pay the State of New Jersey, Department of Environmental Protection Annual Water Allocation permit invoice in the amount of \$8,390.

CERTIFICATION

I, CHRISTINE HANNEMANN, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023 at 10:00 AM in the Council Chambers at 813 Long Beach Boulevard Surf City, NJ

CHRISTINE HANNEMANN, RMC/CMR/QPA

Municipal Clerk/Administrator

Moved: Councilman Little

Second: Councilman Russell

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-31

WHEREAS, the Governing Body of the Borough of Surf City, under N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the direction of the Qualified Purchasing Agent; and

WHEREAS, under Ordinance 2-11.2, the purchase may be issued over the amount of \$2,000 with the approval of the Mayor & Council; and

NOW, THEREFORE, BE IT RESOLVED by the Borough of Surf Governing Body that the Department of Finance issue the final purchase orders for the following items in the

Item	Department	Amount	Vendor
Abate crawlspace & HVAC	All Departments	\$25,682.53	Ocean Pest Control

corresponding approximate amounts.

CERTIFICATION

I, Christine Hannemann, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023 at 10:00 am in the Council Chambers at 813 Long Beach Boulevard, Surf City, NJ.

Christine Hannemann, RMC/CMR/QPA  
Municipal Clerk/Administrator

RESOLUTION 2023-32

WHEREAS Pursuant to Ordinances 04-09 and 04-11, a performance guarantee may be posted with the Borough for permanent curb installation at the time of exchange of ownership; and

WHEREAS, the below-listed person(s) posted a guarantee in the corresponding amount prior to the exchange of ownership; and

WHEREAS, the Zoning Official made a final inspection and approved the same to be in conformance with the Borough ordinances; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF SURF CITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, that the following guarantees may be released.

<u>Applicant</u>	<u>Type</u>	<u>Block</u> <u>/Lot</u>	<u>Posted</u> <u>Amount</u>	<u>Amount to</u> <u>Applicant</u>	<u>Amount to</u> <u>Borough</u>
Petroni	Curb Bond	57/8	\$7,000	\$7,000	\$0
Mauro	Inspection Fees	29/18	\$210	\$70	\$140

CERTIFICATION

I, Christine Hannemann, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023 at 10:00 am in the Council Chambers at 813 Long Beach Boulevard, Surf City, NJ.

Christine Hannemann, RMC/CMR/QPA  
Municipal Clerk/Administrator

Moved: Councilman Russell

Second: Councilman Little

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.

RESOLUTION 2023-33

NOW, THEREFORE, BE IT RESOLVED that the following salaries be adjusted to \$17.25 per hour for the following employees, effective January 1, 2023 through April 30, 2023.

Terry Brennan

Alex Buck

Jacob Ceekler

Adam Childs

Brandon Cushman

Michael Mosher

Michael McCarthy

Anthony Triola

Isaiah Cortes

Gary Ruhmshottell

Keith Sprague

Joseph Frazier

CERTIFICATION

I, Christine Hannemann, Municipal Clerk of the Borough of Surf City, do hereby certify the foregoing to be a true and exact copy of a resolution duly adopted by the Governing Body at a meeting held on January 4, 2023 at 10:00 am in the Council Chambers at 813 Long Beach Boulevard, Surf City, NJ.

Christine Hannemann, RMC/CMR/QPA

Municipal Clerk/Administrator

Moved: Councilman McMenamin

Second: Councilman Russell

Roll call reflected the following votes in approval: Mr. Wm. Hodgson, Mr. Little, Mr. McMenamin, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: Mr. Hartney.