

**Borough of Surf City**  
**Governing Body Meeting Minutes**

Mayor F. Hodgson called the meeting to order, reading the following statement: in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this meeting of the Borough Council has been provided to three newspapers and published in the January 30, 2020 issue of the Beach Haven Times. Due to the COVID-19 pandemic, this meeting took place on a remote platform called GoTo Meeting during the regularly scheduled time. Notice of directions and call-in information had been published in the November 19, 2020 edition of the Beach Haven Times and posted on the Borough website.

Roll call reflected the following members present: Councilman John G. Hadash, Councilman Peter Hartney, Councilman William D. Hodgson, Councilman James B. Russell, Councilwoman Jaqueline L. Siciliano & Mayor Francis R. Hodgson. Absent: none.

All present joined Mayor F. Hodgson in a salute to the Flag.

Councilman Russell moved to approve the minutes from the November 11, 2020 regular meeting. Councilman Hartney seconded the motion. With a vote in the affirmative, the minutes were approved as presented.

Roll call reflected the following votes in approval: Mr. Hadash, Mr. Hartney, Mr. Wm. Hodgson, Mr. Klose, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: none.

Council President Klose moved to open the public hearing for Ordinance 2020-08. Councilman Russell seconded the motion. With a vote in the affirmative, the public hearing was opened. Roll call reflected the following votes in approval: Mr. Hadash, Mr. Hartney, Mr. Wm. Hodgson, Mr. Klose, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: none. There were no comments. Councilman Hartney moved to close the public hearing for Ordinance 2020-08. Council President Klose seconded the motion. With a vote in the affirmative, the public hearing was closed. Roll call reflected the following votes in approval: Mr. Hadash, Mr. Hartney, Mr. Wm. Hodgson, Mr. Klose, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: none. Councilman Russell moved to approve the adoption and second reading by title for Ordinance 2020-08. Councilman Hartney seconded the motion. With a vote in the affirmative, the following was approved.

AN ORDINANCE AMENDING AN ORDINANCE OF THE “REVISED GENERAL ORDINANCES OF THE BOROUGH OF SURF CITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, 2000” CHAPTER 16 ENTITLED SEWER & WATER SECTIONS 16-3.1(b) & 16-11.2(a).

BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Surf City, as follows.

SECTION 1

Section 16-3.1(b) entitled “Fee Schedule” is hereby amended, as follows.

b. The annual sewer rental charges based on the type of property shall be as follows.

1. Single family private dwelling: \$360.
2. Dwelling with two units (duplex): \$720.
3. Dwelling with three units: \$1,080.
4. Dwelling with four units: \$1,440.
5. Single-family with two to five rental rooms: \$720.
6. Dwelling with six or more rental rooms and rooming houses: commercial rate.
7. All commercial establishments and schools shall be charged based on the quarterly minimum water usage at the rate of \$360. The overage above the quarterly minimum water usage shall be charged at the rate of \$4.06 per 1,000 gallons.
8. Churches at the rate of \$360.

SECTION 2

Section 16-11.2(a) entitled “Fee Schedule” is hereby amended, as follows.

a. All residential users of water shall not be metered but will be charged according to the service size and at the annual charge for such service size at the annual charge per unit as listed below.

Service Size	Annual Charge per Unit
¾”	\$320
1”	\$640
1¼”	\$940
1½”	\$1215
2”	\$1520

b. All commercial users of water shall be metered and shall be charged according to the following schedules of minimums per service size plus any overage charge.

Service Size	Maximum Gallons Permitted per Quarter	Annual Charge per Unit
¾”	15,000	\$320
1”	30,000	\$640
1¼”	50,000	\$940
1½”	60,000	\$1215
2”	75,000	\$1520

## SECTION 3

If any word, phrase, clause, section or provision of this ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal, or unconstitutional, such word, phrase, clause, section or provision shall be severable from the balance of the ordinance and the remainder of the ordinance shall remain in full force and effect.

## SECTION 4

This ordinance shall take effect immediately upon its enactment after a second reading and publication, as required by law

Roll call reflected the following votes in approval: Mr. Hadash, Mr. Hartney, Mr. Wm. Hodgson, Mr. Klose, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: none.

Councilwoman Siciliano moved to the approve Resolution 2020-149. Councilman Russell seconded the motion. With a vote in the affirmative, the following was approved.

BE IT RESOLVED that the following listed employees shall be paid the rates of base compensation below effective as of January 1, 2021. Said compensation shall be based on a work year consisting of 260 working days for full-time salaried employees only.

BE IT FURTHER RESOLVED THAT FULL TIME Police Officers shall be paid in accordance with their respective contract.

Christine Hannemann	Municipal Clerk, Registrar, Assessment Search Official, CDBG Coordinator, CRS Coordinator, Clean Communities Coordinator, Emergency Management Coordinator, Deputy Zoning Officer, Public Agency Compliance Officer, Pending Improvement Search Official, Supplemental Fire Services Coordinator	\$75,000
Christine Hannemann	Borough Administrator	\$7,000
Christine Hannemann	Qualified Purchasing Agent	\$3,000
Michael Gross	Chief Financial Officer, Treasurer, Collector – water/ sewer rents, JIF Safety Coordinator, Recycling Coordinator	\$96,108
John Casella	Chief of Police	\$137,810
John Casella	Deputy Emergency Management Coordinator	\$3,000
John Casella	Police Liaison to the Mayor	\$15,777
Carrie Haberstroh	Tax Collector & Assistant Treasurer	\$66,099

Sandi Gomez	Zoning Officer, Clerk in the Municipal Offices	\$38,000
Tracey Figueiras	Court Administrator	\$36,000
Tracey Figueiras	Court ADA Supervisor	\$500
Robert McGowan	Borough Superintendent, Driver 1, Carpenter	\$60,900
Michael Ingling	Water/Sewer Foreman	\$78,580
Michael Ingling	Plumber – Water/Sewer Maintenance	\$8,809
Shane Nooney	Laborer, Plumber #2– Water/Sewer Maintenance	\$46,585
Kenneth Wilson	Laborer	\$30,123
Kenneth Wilson	Custodian – Class 2	\$1,231
Brian Miller	Custodian – Class 3	\$784
Brian Miller	Laborer	\$27,516
Leonard Wilson	Laborer	\$41,643
Leonard Wilson	Mechanic	\$1,100
Arthur Yahn	Laborer	\$33,605
Alex Buck	Laborer	\$31,500
Ryan Boyd	Laborer	\$31,500
Dennis McCarthy	Laborer	\$31,500
Davonte Olivio	Laborer	\$31,500
Jason LaVoie	Laborer – Water/Sewer Maintenance	\$31,500
Damian Murray	Municipal Court Judge	\$18,920
Walter Higgins	Tax Assessor	\$17,865
Mark DiLeo	Lifeguard Captain -Part-time post/pre-season	\$23/hour
Renee Pawlishak	Beach Badge Supervisor – Part-time post/pre-season	\$16/hour
Jenna Letts	Part-time clerk in the Municipal Offices	\$15.50/hr
Mark Errico	Part-time clerk in the Municipal Offices	\$15/hr
Morgan Mulligan	Part-time clerk in the Municipal Offices	\$15/hr
Amanda Dolack	Part-time clerk in the Municipal Offices	\$15/hr
Mayor		\$9,058

Members of Council		\$7,099
Board of Health Members		\$409
Board of Health Secretary		\$855

BE IT FURTHER RESOLVED that Tracey Figueiras be paid an additional \$2,000 in base salary to be retroactive to January 1 when the required accreditation is achieved.

BE IT FURTHER RESOLVED that Robert McGowan be paid an additional \$5,000 in base salary to be retroactive to January 1 when the required certification is achieved.

Roll call reflected the following votes in approval: Mr. Hadash, Mr. Hartney, Mr. Wm. Hodgson, Mr. Klose, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: Mr. Wm. Hodgson abstained from the salary resolution for Art Yahn. Absent: none.

Councilman Hartney moved to the approve Resolution 2020-150. Councilman Hadash seconded the motion. With a vote in the affirmative, the following was approved.

RESOLUTION OF THE BOROUGH OF SURF CITY, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF SURF CITY AND THE COUNTY OF OCEAN FOR THE PROSECUTORS DRUG RECOGNITION EXPERT CALLOUT PROGRAM.

WHEREAS, the Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes the Borough of Surf City to enter into a contract for the provision of certain governmental services with the County of Ocean; and

WHEREAS, N.J.S.A. 40A:65-5 requires that such a contract be authorized by resolution; and

WHEREAS, it is the desire of the Borough of Surf City to authorize the execution of a Shared Services Agreement with the County of Ocean for the Prosecutors Drug Recognition Expert Callout Program.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City, County of Ocean, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are hereby authorized and directed to execute a Shared Services Agreement with the County of Ocean for the Prosecutors Drug Recognition Expert Callout Program, in accordance with the terms of said agreement.
2. A copy of this agreement shall be kept on file and be available for public inspection in the office of the Municipal Clerk.
3. A certified copy of this resolution shall be forwarded to the County of Ocean.

Roll call reflected the following votes in approval: Mr. Hadash, Mr. Hartney, Mr. Wm. Hodgson, Mr. Klose, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: none.

Councilman Wm. Hodgson moved to the approve Resolution 2020-151. Councilman Russell seconded the motion. With a vote in the affirmative, the following was approved.

RESOLUTION OF THE BOROUGH OF SURF CITY, COUNTY OF OCEAN, STATE OF NEW JERSEY  
AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE  
BOROUGH OF SURF CITY AND THE COUNTY OF OCEAN FOR THE PROSECUTORS DRIVING  
WHILE INTOXICATED ENFORCEMENT PROGRAM.

WHEREAS, the County of Ocean has created and established a program to assist municipalities through a program called the Prosecutor's Office Driving While Intoxicated Enforcement Program; and

WHEREAS, the Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes the Borough of Surf City to contract for the provision of certain governmental services with the County of Ocean; and

WHEREAS, N.J.S.A. 40A:65-5 requires that such a contract be authorized by resolution; and

WHEREAS, the Borough of Surf City wishes to enter into an agreement with the County of Ocean to provide assistance in the identification and removal of intoxicated drivers from the roadways; and

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Surf City in the County of Ocean, State of New Jersey, as follows:

1. The Mayor and Municipal Clerk of the Borough of Surf City are hereby authorized and directed to enter into and execute a Shared Services Agreement with the County of Ocean, for participation in a program called the Prosecutor's Office Driving While Intoxicated Enforcement Program, as more specifically set forth in the attached agreement.
2. A copy of this Agreement shall be kept on file and be available for public inspection at the office of the Municipal Clerk.
3. A certified copy of this resolution shall be forwarded to the County of Ocean.

Roll call reflected the following votes in approval: Mr. Hadash, Mr. Hartney, Mr. Wm. Hodgson, Mr. Klose, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: none.

Councilman Russell moved to the approve Resolution 2020-152. Council President Klose seconded the motion. With a vote in the affirmative, the following was approved.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that the Finance Officer for the Borough of Surf City be and is hereby authorized to pay the Borough employees on or about December 31<sup>st</sup> to the end of the year 2020.

Roll call reflected the following votes in approval: Mr. Hadash, Mr. Wm. Hodgson, Mr. Klose, & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: none. Mr. Hartney & Mr. Russell recused themselves.

Councilman Wm. Hodgson moved to the approve Resolution 2020-153. Council President Klose seconded the motion. With a vote in the affirmative, the following was approved.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Surf City that the application(s) for probationary membership in the Surf City Volunteer Fire Co. as submitted by Gavin Black and Giuliano Black are hereby approved.

Roll call reflected the following votes in approval: Mr. Hadash, Mr. Hartney, Mr. Wm. Hodgson, Mr. Klose, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: none

Councilman Russell moved to the approve Resolution 2020-154. Councilwoman Siciliano seconded the motion. With a vote in the affirmative, the following was approved.

WHEREAS, Pursuant to Ordinances 04-09 and 04-11, a performance guarantee may be posted with the Borough for permanent curb installation at the time of exchange of ownership; and

WHEREAS, the below listed person(s) posted a guarantee in the corresponding amount prior to the exchange of ownership; and

WHEREAS, The Zoning Official made a final inspection and approved same to be in conformance with the Borough ordinances; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF SURF CITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, that the following guarantees be released.

- Michael Kaelber in the amount of \$5,651.12 for 209 S. Barnegat Avenue.
- Rose Marie Dare in the amount of \$5,600.00 for 1607 Sunset Avenue.
- Sean Adams in the amount of \$5,000.00 for 15 N. 3<sup>rd</sup> Street.

Roll call reflected the following votes in approval: Mr. Hadash, Mr. Hartney, Mr. Wm. Hodgson, Mr. Klose, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: none.

Council President Klose moved to the approve Resolution 2020-155. Councilman Wm. Hodgson seconded the motion. With a vote in the affirmative, the following was approved.

RESOLUTION OF THE BOROUGH OF SURF CITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN EMERGENCY CONTRACT WITH LEVEL-1

CONSTRUCTION, INC FOR EMERGENCY REPAIRS TO THE PUMP HOUSE, PROPERTY AND WATER SUPPLY SYSTEM LOCATED AT SOUTH 2<sup>ND</sup> STREET IN ACCORDANCE WITH N.J.S.A. 40A:11-6.

WHEREAS, the Borough of Surf City is in need of emergency repairs to the pump house, property and water supply system located at south 2<sup>nd</sup> Street in accordance with N.J.S.A. 40A:11-6. as a result of damage caused by a vehicle; and

WHEREAS, N.J.S.A. 40A:11-6 provides that any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and

WHEREAS, the Borough Engineer has advised the Borough that immediate repairs are necessary in order to have a fully operational well and water supply system and such immediate attention is necessary in order to protect the public health, safety and welfare; and

WHEREAS, Level-1 Construction has been contacted and is in the process of making the necessary emergency repairs; and

WHEREAS, the Governing Body wishes to authorize the execution of a contract with Level-1 Construction; and

NOW, THEREFORE, BE IT RESOLVED this 9th day of December 2020, by the Governing Body of the Borough of Surf City, County of Ocean, State of New Jersey as follows:

1. That the governing body does hereby authorize the execution of an emergency contract with Level-1 Construction in an amount not to exceed \$150,000.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to any and all documents necessary to effectuate the purposes of this resolution.
3. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: C-08-55-909-908.
4. That a certified copy of this resolution shall be forwarded by the Municipal Clerk to the Borough Engineer and Chief Financial Officer for the Borough of Surf City.

Roll call reflected the following votes in approval: Mr. Hadash, Mr. Hartney, Mr. Wm. Hodgson, Mr. Klose, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: none.

Mayor F. Hodgson provided the October 2020 Chief Financial Officer and Municipal Court Reports.

Councilman Hadash provided the sanitation report for November 2020. He then moved Resolution 2020-156. Councilman Russell seconded the motion. With a vote in the affirmative, the following resolution was approved.



NOW, THEREFORE, BE IT RESOLVED that Neil Yahn, part-time laborer, be appointed in the Department of Public Works at rate of \$12.00 per hour on an as needed basis, effective November 18, 2020 terminating December 31, 2020.

Roll call reflected the following votes in approval: Mr. Hadash, Mr. Hartney, Mr. Klose, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: Mr. Wm. Hodgson. Absent: none.

Councilman Hadash and the Department of Public Works wished everyone a Merry Christmas & a happy New Year.

Councilman Russell announced that the concrete floor has been poured for the newly donated garage behind the police department. Veteran's Park and & Borough Hall have been decorated for Christmas. The snowflake lights on the Boulevard had received a lot of positive feedback. Councilman Russell wished all our constituents a happy holiday and Merry Christmas.

Councilman Wm. Hodgson provided the statistical report for the month of November 2020. He thanked visitors and residents for their continued support. Councilman Wm. Hodgson wished everyone a happy, prosperous New Year and a Merry Christmas to all.

Councilwoman Siciliano reported that the DPW continued to work on potholes. The reconstruction project for North 4<sup>th</sup> Street is complete and North 7<sup>th</sup> is expected to be completed by December 31, 2020, due to the level of restoration work needed. The Borough has received another NJDOT grant for \$372,200 for North 1<sup>st</sup> Street & North 3<sup>rd</sup> Street. Councilwoman Siciliano wished everyone a happy, healthy holiday season.

Councilman Hartney reported on the holiday beach badge sales. He wished everyone a happy holiday, Merry Christmas, and happy New Year.

Council President Klose reported that Well 6 is offline and down for repairs. It is expected to back online within four to six weeks. He wished everyone a Merry Christmas and happy New Year.

Mayor F. Hodgson wished everyone a Merry Christmas, happy Hanukah, happy holiday and happy New Year.

Councilman Russell moved to pay the bills. Councilman Hartney seconded the motion. With a vote in the affirmative, the bills were approved to be paid.

BE IT RESOLVED BY COUNCIL OF THE BOROUGH OF SURF CITY, N.J. that the appurtenances known as "Scheduled Payment Reports" containing vouchers to be paid in the total amounts of:

Water & Sewer	\$126,447.78
Current	\$574,982.43
Payroll Account	\$243,487.36
Dog License Account	\$0.00
Ice Cream Vendor Account	\$0.00
Escrow Release	\$16,810.66

Tax Certificate Account \$0.00

are hereby ordered paid and the Mayor and Clerk are authorized to draw an order upon the  
Borough Treasurer for same.

Approved by: Council President Klose  
Councilman Hartney  
Councilman Russell

Dated: December 9, 2020.

/s/ Francis R. Hodgson, Mayor

Roll call reflected the following votes in approval: Mr. Hadash, Mr. Hartney, Mr. Wm. Hodgson,  
Mr. Klose, Mr. Russell & Mrs. Siciliano. Nays: none. Abstentions: none. Absent: none.

Mayor F. Hodgson called for any comments from the public. There were no comments.

Councilman Russell moved to adjourn the meeting. Council Hartney seconded the motion. With  
a vote in the affirmative, the meeting was adjourned.

Respectfully submitted,



Christine Hannemann, RMC/CMR/QPA  
Borough Clerk/Administrator